

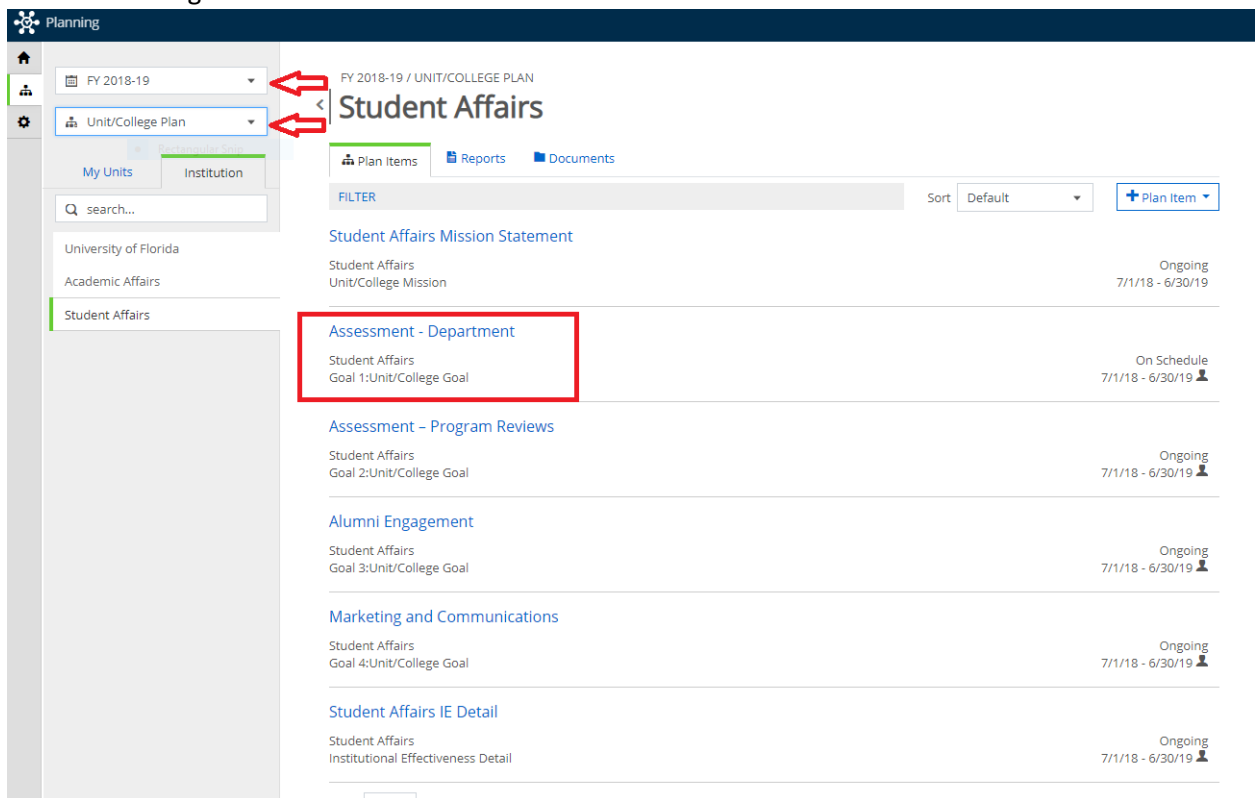
Connecting a Unit/College Goal to Long-Range Presidential Goal

In order to indicate how Unit/College goals are related to University Strategic Plan Long-Range Presidential Goals, you can create connections within Campus Labs Planning (starting FY 2018-19) for Institutional Effectiveness Plans.

The University Strategic Plan Long-Range Presidential Goals, as defined in [The Decade Ahead](#), can be found in Campus Labs Planning by navigating to Organizational Structure > FY 2018-19 (or later) > University Strategic Plan > University of Florida.

Follow the tutorial below to establish a connection between a Unit/College goal and a University Strategic Plan Long-Range Presidential Goal in Campus Labs Planning.

1. Login to Campus Labs at ufl.campus.labs.com using your gatorlink and select the **Planning Module**.
2. Navigate to the Unit/College Plan where you would like to create a connection. Make sure you have selected FY 2018-19 (or later) and are at the Unit/College Plan level. Select the Goal you want to connect up to a University Strategic Plan Long-Range Presidential Goal. In this example we are selecting the Student Affairs Goal 1.



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- Once you have selected the Goal, select the **↑↓Related** tab on the right hand side, then select the **+Supports** button alongside **Supports (Connected Up)**. Note that you will always be connecting up to the University Strategic Plan Long-Range Presidential Goals.

Planning

FY 2018-19 / UNIT/COLLEGE PLAN

Edit Plan Item

Template: Unit/College Goal

Number *
First list the fiscal year of the goal, followed by "Goal", ending with sequential numbering. For example: 2014-15 Goal 1 or 2014-15 Goal 2
Goal 1

Title *
Assessment - Department

Goal
What are the unit/college goals which may include service delivery goals for non-academic units? How are these goals determined, measured, and modified?
Establish the new Student Affairs Office of Assessment & Research (SAAR) as a key component of the four focus areas delineated by the Vice President of Student Affairs. The department will be responsible for coordinating division-wide

Start *
07/01/2018

End *
06/30/2019

Progress
On Schedule

Division/College *
Student Affairs

Action Items

File Edit View Insert Format Tools Table

Permissions **Related** History

Supports (Connected Up) **+ Supports**

No Connections have been added.

This Item

Supported By (Connected Down) **+ Supported By**

No Connections have been added.

- Once you have clicked **+Supports** to connect up, you will see a screen like this.

Planning

Dashboard

ASSESSMENT - DEPARTMENT

Select a Supports (Related UP) Item

Rectangular Snap

FY 2018-19

Unit/College Plan

Q search...

University of Florida

- Academic Affairs
- Advancement
- Agriculture & Natural Resources, IFAS
- General Counsel
- Government & Community Relations
- Health Affairs
- Research
- Strategic Communications & Marketing
- SVP & COO

FILTER

There are no items available to relate.

Show 10 Viewing 0-0 of 0

Supports (Connected Up)

No Connections have been added.

This Item

Supported By (Connected Down)

No Connections have been added.

Back to Plan Item




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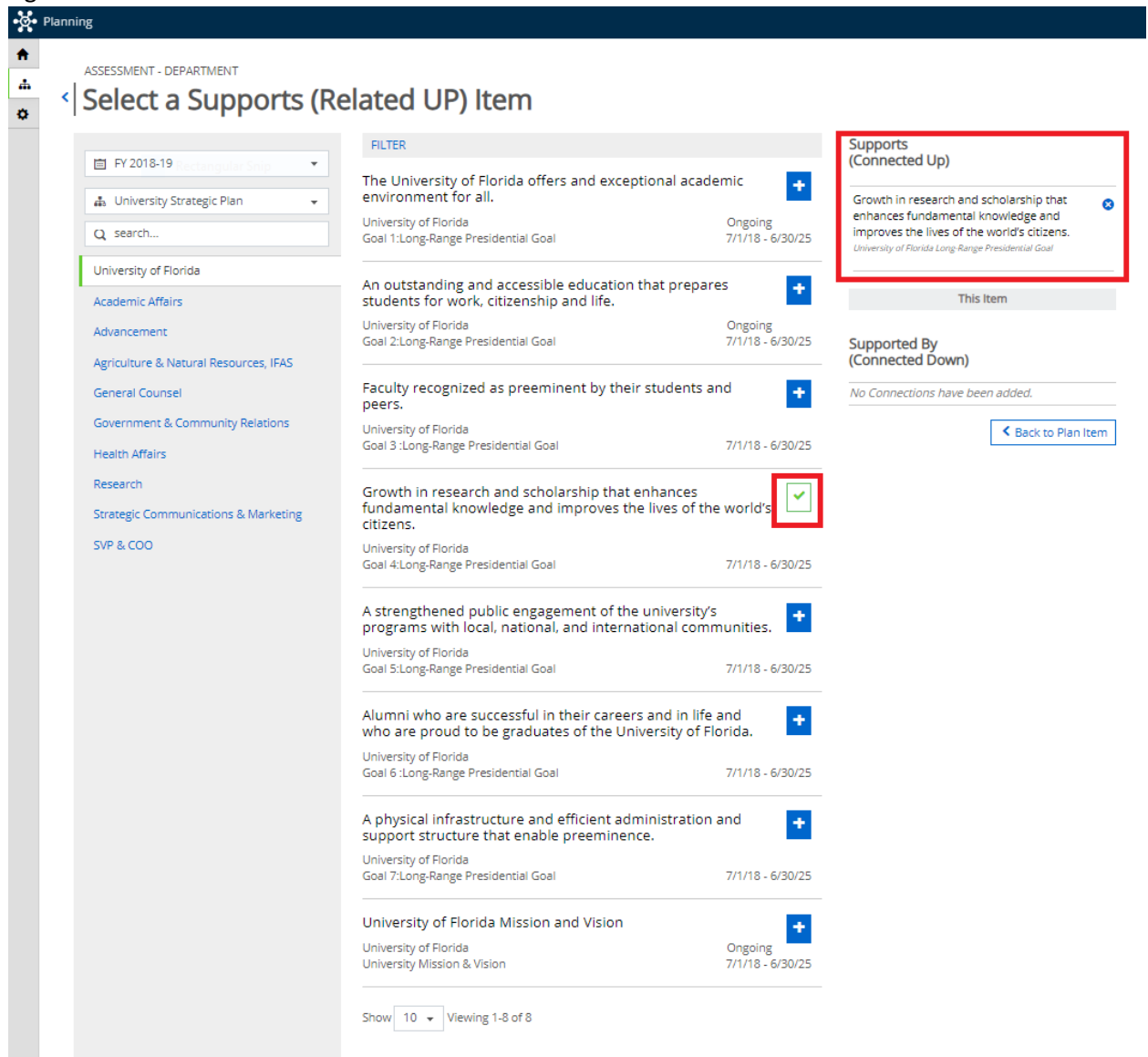
- From here, we will navigate to the University Strategic Plan Long-Range Presidential Goal we want to connect the Unit/College goal to. In the dropdown boxes on the left, select the year you are working in (FY 2018-19 or later) and **University Strategic Plan**. Then select **University of Florida** at the top of the organizational structure. This is where the University Strategic Plan Long-Range Presidential Goals are housed. You will see seven Long-Range Presidential Goals listed.

The screenshot shows the 'Planning' system interface. On the left, there is a navigation menu with a search bar and a list of organizational units. The 'University of Florida' unit is selected. The main area displays a list of seven Long-Range Presidential Goals, each with a description and a status indicator. A red arrow points to the 'University of Florida' unit in the left sidebar, and another red arrow points to the 'University of Florida' goal in the main list. The right sidebar shows 'Supports (Connected Up)' and 'Supported By (Connected Down)' sections, both indicating no connections have been added. A 'Back to Plan Item' button is located at the bottom right of the main content area.

Year	Strategic Plan	Unit	Goal Description	Status
FY 2018-19	University Strategic Plan	University of Florida	The University of Florida offers and exceptional academic environment for all.	Ongoing 7/1/18 - 6/30/25
FY 2018-19	University Strategic Plan	University of Florida	An outstanding and accessible education that prepares students for work, citizenship and life.	Ongoing 7/1/18 - 6/30/25
FY 2018-19	University Strategic Plan	University of Florida	Faculty recognized as preeminent by their students and peers.	Ongoing 7/1/18 - 6/30/25
FY 2018-19	University Strategic Plan	University of Florida	Growth in research and scholarship that enhances fundamental knowledge and improves the lives of the world's citizens.	Ongoing 7/1/18 - 6/30/25
FY 2018-19	University Strategic Plan	University of Florida	A strengthened public engagement of the university's programs with local, national, and international communities.	Ongoing 7/1/18 - 6/30/25
FY 2018-19	University Strategic Plan	University of Florida	Alumni who are successful in their careers and in life and who are proud to be graduates of the University of Florida.	Ongoing 7/1/18 - 6/30/25
FY 2018-19	University Strategic Plan	University of Florida	A physical infrastructure and efficient administration and support structure that enable preeminence.	Ongoing 7/1/18 - 6/30/25
FY 2018-19	University Strategic Plan	University of Florida	University of Florida Mission and Vision	Ongoing 7/1/18 - 6/30/25

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6. Now we will select the Long Range Presidential Goal we want to connect to by clicking the  button beside the goal. Once you have done this, the  will change to a , and you will see the Long-Range Presidential Goal you chose listed under **Supports (Connected Up)** on the right. If you select a goal by accident, you can unselect the goal by clicking the **x** beside the goal on the right.



The screenshot displays the 'ASSESSMENT - DEPARTMENT' interface for 'Planning'. The main heading is 'Select a Supports (Related UP) Item'. On the left, there is a navigation sidebar with options like 'University of Florida', 'Academic Affairs', 'Advancement', etc. The main content area shows a list of goals with a 'FILTER' section at the top. Each goal entry includes a description, the goal number, and a status (e.g., 'Ongoing'). A green checkmark icon is placed next to the goal: 'Growth in research and scholarship that enhances fundamental knowledge and improves the lives of the world's citizens.' On the right, a 'Supports (Connected Up)' section is highlighted with a red box, showing the selected goal and a 'This Item' button. Below it, a 'Supported By (Connected Down)' section is empty, with a 'Back to Plan Item' button at the bottom.

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7. Once your selection is complete, click [Back to Plan Item](#) to return to your Unit/College goal.

The screenshot shows the 'ASSESSMENT - DEPARTMENT' interface for 'Planning'. The main heading is 'Select a Supports (Related UP) Item'. On the left, there is a sidebar with a search bar and a list of departments including University of Florida, Academic Affairs, Advancement, Agriculture & Natural Resources, IFAS, General Counsel, Government & Community Relations, Health Affairs, Research, Strategic Communications & Marketing, and SVP & COO. The main content area displays a list of 8 items, each with a title, description, and status. The fourth item, 'Growth in research and scholarship that enhances fundamental knowledge and improves the lives of the world's citizens', is selected and marked with a green checkmark. On the right, there are sections for 'Supports (Connected Up)' and 'Supported By (Connected Down)'. The 'Supported By' section shows 'No Connections have been added.' and a red-bordered button labeled 'Back to Plan Item'.

Item Description	Status
The University of Florida offers an exceptional academic environment for all.	Ongoing (7/1/18 - 6/30/25)
An outstanding and accessible education that prepares students for work, citizenship and life.	Ongoing (7/1/18 - 6/30/25)
Faculty recognized as preeminent by their students and peers.	Ongoing (7/1/18 - 6/30/25)
Growth in research and scholarship that enhances fundamental knowledge and improves the lives of the world's citizens.	Ongoing (7/1/18 - 6/30/25)
A strengthened public engagement of the university's programs with local, national, and international communities.	Ongoing (7/1/18 - 6/30/25)
Alumni who are successful in their careers and in life and who are proud to be graduates of the University of Florida.	Ongoing (7/1/18 - 6/30/25)
A physical infrastructure and efficient administration and support structure that enable preeminence.	Ongoing (7/1/18 - 6/30/25)
University of Florida Mission and Vision	Ongoing (7/1/18 - 6/30/25)

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8. When you return to your Unit/College goal, you will now see the Long-Range Presidential Goal you selected on the right under the [↑↓Related](#) tab under **Supports (Connected Up)**.

The screenshot shows the 'Edit Plan Item' interface for a Unit/College Goal. The goal is titled 'Assessment - Department' and is associated with the 'Student Affairs' division. The goal description is: 'Establish the new Student Affairs Office of Assessment & Research (SAAR) as a key component of the four focus areas delineated by the Vice President of Student Affairs. The department will be responsible for coordinating division-wide'. The goal is scheduled from 07/01/2018 to 06/30/2019 and is currently 'On Schedule'. The goal is supported by the University of Florida Long-Range Presidential Goal: 'Growth in research and scholarship that enhances fundamental knowledge and improves the lives of the world's citizens.' The interface includes a sidebar with navigation options, a main content area with a rich text editor, and a right-hand panel with tabs for 'Permissions', 'Related (1)', and 'History'. The 'Related (1)' tab is active, showing the 'Supports (Connected Up)' section with a red box highlighting the connection to the presidential goal.

You have successfully connected a Unit/College goal to a University Strategic Plan Long-Range Presidential Goal!

If you have any questions, please contact the Office of Institutional Assessment at assessment@aa.ufl.edu